HILDENBOROUGH PARISH COUNCIL

Pavilion and Recreation Ground, Riding Lane, Hildenborough TN11 9HY
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Dear Councillor,
You are summoned to the Parish Council Meeting to be held in the Finzi Room of Hildenborough Village Hall, Riding Lane on **Wednesday 11th November 2026 7:30pm** at which your attendance is required

All meetings and Agendas are open to the public, except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Seating for the public will be allocated on a first come first serve basis and cannot be guaranteed. If you would like to attend the meeting in person then please contact the Parish Clerk clerk@hildenboroughparishcouncil.gov.uk

Members of the public may speak under the Public Open Session providing notice has been given of their intent to speak to the Parish Clerk. Speeches will not be permitted longer than 5 minutes unless by a resolution of the Committee.

PUBLIC SESSION: County and Borough Councillors and local residents are invited to make comment, ask questions or put forward ideas during the first 15 mins.

PARISH COUNCIL MEETING AGENDA
WEDNESDAY 11th November 2026

1. Apologies and reasons for absence.

2. Declaration of Personal or Prejudicial Interests.

3. Declaration of gifts and hospitality.

4. To co-opt a Member onto the Parish Council.

5. Extraordinary Minutes of the Meeting held on Wednesday 21st October 2026 for agreement and signature if a true record.

6. Minutes of the Meeting held on Wednesday 14th October 2026 for agreement and signature if a true record.

7. Clerk's Report, Open Space project updates, maintenance work and Woodland Management Plan.

8. FINANCE

8.1 To receive, approve and sign a report detailing bank reconciliation prepared by the RFO for October 2026.

8.2 To review and approve items of payments and receipts in October and November 2026.

8.3 Recommendations from Finance Committee

- **Draft budget for 2027/28 to be agreed including future projects.**
- **Donations listed in Finance Committee Minutes for agreement.**
- **Level of charges for use of Recreation Ground for 2027**
- **Bank signatories for 2027/28 for agreement**
- **Bank accounts and reserves for agreement**
- **Noted approved updated Financial Regulations at October Parish Council Meeting**
- **Approval of updated Risk Assessment**

8.4 PRECEPT 2027/28

To consider the budget and resolve the amount of the precept to be requested from Tonbridge and Malling Borough Council for 2027/28

8.5 To consider and approve the formal resolution for Hildenborough Parish Council to become a participating employer in the Local Government Pension Scheme (Kent Pension Fund).

a) designate the Parish Clerk & RFO as entitled to be a member of the LGPS from 11th November 2026;

b) accept the employer contribution rate of 19.2% certified by the Fund actuary, which will be reviewed every three years at the triennial valuation;

c) authorise the Chair and Vice Chair to sign the resolution in ink on behalf of the Council.

9. <u>COMMUNICATIONS AND PUBLIC ENGAGEMENT COMMITTEE</u>

The Terms of Reference and the Communications and Social Media Policy were adopted on 14 October 2026. To:

(a) appoint at least three councillors to the Communications and Public Engagement Committee, to hold office until the Annual Meeting in May 2027;

(b) appoint the Chair of the Committee or: confirm that the Committee will elect its Chair at its first meeting;

(c) set the dates of the Committee's ordinary meetings until the Annual Meeting in May 2027;

10 <u>OPEN SPACES</u>

10.1 To receive the minutes of the Open Spaces Committee meeting held on Wednesday 28th October.

10.2 Recreation Ground Pathways

To consider the recommendation from the Open Spaces Committee that the Council approves the resurfacing of the internal pathway of the play area at the Recreation Ground Park and the pathway leading to the play area, and:

a) accepts the quotation from Arnold Tarmac of £12,072.00 plus VAT; and

b) authorises the Clerk to place the order.

10.3 Funding for Recreation Ground Pathways

To consider the recommendation from the Open Spaces Committee that the cost of the works at Item 10.2 is met by virement of unspent funds from the Pond and Tree budgets, as set out in the Clerk's report.

11. PLANNING

11.1 To note all planning applications considered and commented on the Council's behalf from planning meeting held since the last full parish council meeting.

11.2 TM/26/01554/FL - Erection of two storey rear extension. Orchard House London Road Hildenborough. Deadline Date 19th November 2026.

11.3 Local Plan update.

- **RT HON MATTHEW PENNYCOOK MP Letter to Council Leaders**
- **RT HON MATTHEW PENNYCOOK MP Letter to Cllr Boughton**

11.4 Local Government Reorganisation update.

12. ITEMS FOR CONSIDERATION

12.1 Leigh United Charities: Request to Relinquish the Right to Appoint a Trustee To consider a request from the Clerk to Leigh United Charities (LUC) that Hildenborough Parish Council relinquishes its right under the Deed of 1901 to appoint one of the four trustees of LUC, and to confirm its decision in writing.

13. ITEMS FOR INFORMATION ONLY

13. Correspondence

- **People's Emergency Briefing**
- **Email update from WWA Planning**
- **Violence Prevention Network information (KCC)**
- **Road Safety & Active Travel Newsletter**

13.1 KALC T&M Area Committee Meeting – Cllr Wynne + Cllr Sklavenitis
13.2 Parish Partnership Panel – Cllr Wynne
13.3 Village Hall representative – Cllr Haugh
13.4 Police Report – October
13.5 Representative for Farmers' Market for December 2026
13.6 Training
- Grant Funding for UK Local Councils – Clerk
- Planning Conference – Faversham – Clerk + Cllr Wynne

The Chair to move that the press and public to be excluded from the remainder of the meeting.

14. Confidential Items