

HILDENBOROUGH PARISH COUNCIL

Pavilion and Recreation Ground, Riding Lane, Hildenborough TN11 9HY

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Dear Councillor,

You are summoned to the Parish Council Meeting to be held in the Finzi Room of Hildenborough Village Hall, Riding Lane on **Wednesday 8th July 2026 7:30pm**, at which your attendance is required.

All meetings and Agendas are open to the public, except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Seating for the public will be allocated on a first come, first served basis and cannot be guaranteed. If you would like to attend the meeting in person then please contact the Parish Clerk clerk@hildenboroughparishcouncil.gov.uk

Members of the public may speak under the Public Open Session providing notice has been given of their intent to speak to the Parish Clerk. Speeches will not be permitted to exceed 5 minutes unless by a resolution of the Committee.

PUBLIC SESSION: County and Borough Councillors and local residents are invited to make comment, ask questions or put forward ideas during the first 15 mins.

PARISH COUNCIL MEETING AGENDA

WEDNESDAY 8th July 2026

1. Apologies and reasons for absence.
2. Declaration of Personal or Prejudicial Interests.
3. Declaration of gifts and hospitality.
4. To Co-opt Member onto the Parish Council
5. Minutes of the Meeting held on Wednesday 10th June 2026 for agreement and signature if a true record.
6. Clerk's Report – to include maintenance contractor's progress report and other information and actions.
7. FINANCE
 - 7.1 To receive, approve and sign a report detailing bank reconciliation prepared by the RFO for June 2026.
 - 7.2 To review and approve items of payments and receipts in June and July 2026.
 - 7.3 To review and approve the VAT return.
 - 7.4 To review and approve the first quarter accounts.

- 7.5 RFO to provide Councillors with an update regarding expenditure and forecasted end of year and what implication this will have on the accounting process and auditing procedure.

8 OPEN SPACES

- 8.1 Arnold Tarmac are unable to offer the previously advised discount to the quotation submitted July 2025. Due to the rising cost of fuel and materials, the original discount allowed of £2,300 + VAT will now be charged, bringing section 2 cost of the footpath to £55,785.00 + VAT. The anticipated start date is 17th August 2026.
- 8.2 To review the cost of a new parking signs for the Recreation Ground car park.
- 8.3 To review the application received for the use of the Recreation Ground for the Hildenborough Primary School end of year Water Flight and year 6 leavers event.
- 8.4 To review the application received for the use of the Recreation Ground for the Oaks Nursery Sports Day.
- 8.5 To review the report, images and works required to the Pavilion veranda with the proposed works being carried out by our Maintenance Contractor.

9. PLANNING

- 9.1 To note planning applications considered and commented on behalf of the Council since the previous meeting.
- 9.2 To approve the proposed panel of advisers across relevant disciplines, from whom indicative pricing has been obtained.
- 9.3 The Council noted that the six-month review of the WWA contract is due in September; however, as there is no Parish Council meeting in August, the Planning Committee recommends that the Full Council resolves to continue with the WWA contract.

The WWA contract will enable the Planning Committee to access professional support in preparation for the forthcoming Local Plan Regulation 19 stage.

- 9.4 For Councillors to discuss the Hildenborough Conservation area.
- 9.5 For the Councillors to review proceeding with a Hildenborough Neighbourhood Plan.

10 ITEMS FOR CONSIDERATION

- 10.1 To approve the delegation of powers to the Emergency Committee during August. Actions taken will be reported at the September Parish Council Meeting.
- 10.2 Following the site visit to the Hildenborough Embankment Scheme, it was noted that the site is due to be handed back to the Environment Agency. The Councillors to consider whether the Parish Council should act as the liaison point of contact for potential visits by outside volunteers and residents.

11 ITEMS FOR INFORMATION ONLY

11.1 Correspondence

- KCC Drainage Team Contacts
- KCC Budget Consultation
- Mike Taylor TMBC response to Implementation of Planning Committee Reforms
- Matt Boughtons reply to Changes to the Constitution - Planning Committee
- Direct Debit Confirmation Castle Water x 2 locations
- Environment Agency newsletter on Hildenborough Embankment Scheme
- Accident data from the police for the B245 from January 2026 to May 2026
- KCC update following resident email regarding the trees on Hill View Road and Hilden Avenue.
- KCC update following resident email regarding a dead tree at the entrance to 105 London Road.

11.2 KALC - T&M Area Committee Meeting

11.3 Parish Panel Partnership

11.4 Village Hall representative

11.5 Police - report

11.6 To confirm the representative for the Farmers' Market for August 2026

The Chair to move that the press and public be excluded from the remainder of the meeting.

12. Confidential Items