

HILDENBOROUGH PARISH COUNCIL

Pavilion and Recreation Ground, Riding Lane, Hildenborough TN11 9HY

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Dear Councillor,

You are summoned to the Parish Council Meeting to be held in the Finzi Room of Hildenborough Village Hall, Riding Lane on **Wednesday 8th April 2026 7:30pm** at which your attendance is required.

All meetings and Agendas are open to the public, except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Seating for the public will be allocated on a first come first serve basis and cannot be guaranteed. If you would like to attend the meeting in person, then please contact the Parish Clerk clerk@hildenboroughparishcouncil.gov.uk

Members of the public may speak under the Public Open Session providing notice has been given of their intent to speak to the Parish Clerk. Speeches will not be permitted longer than 5 minutes unless by a resolution of the Committee.

PUBLIC SESSION: County and Borough Councillors and local residents are invited to make comment, ask questions or put forward ideas during the first 15 mins.

PARISH COUNCIL MEETING AGENDA **WEDNESDAY 8th APRIL 2026**

1. **Apologies and reasons for absence.**
2. **Declaration of Personal or Prejudicial Interests.**
3. **Declaration of gifts and hospitality.**
4. **Minutes of the Meeting held on Wednesday 11th February 2026 for approval and signature, if a true record.**
5. **Co-option of new Councillors.**
6. **Clerk's Report.**
7. **FINANCE**
 - 7.1 **To receive, approve and sign a report detailing bank reconciliation prepared by the RFO for February and March 2026.**
 - 7.2 **To review and approve items of payments and receipts in March and April 2026**
 - 7.3 **To review and approval the VAT Return**
 - 7.4 **To review the donation request from Air Ambulance Charity Kent Surrey |Sussex.**

7.5 To review the donation request from the Hildenborough Girl Guides.

7.6 To review the donation request from Hildenborough Indoor Bowls.

8. POLICY REVIEW

8.1 To review and approve Freedom of Information Policy and Model Publication Scheme.

8.2 To review and approve the Transparency Code.

9. OPEN SPACES

9.1 Maintenance contractor update. – Within Clerks report.

9.2 To consider and approve the Open Spaces Committee's recommendation for proceeding with Military Grave Restorers for £1800 for the cleaning and maintenance of the War Memorial as suggested by a resident at the Annual Parish Meeting.

9.3 To consider and approve the Open Spaces Committee's recommendation for proceeding with Military Grave Restorers for £669.64 for the cleaning and maintenance of the Water Fountain at the Village Green.

9.4 To consider and approve the Open Spaces Committee's recommendation to proceed with the specialist's quotation for the replacement part for the Nest Swing at West Wood.

9.5 To review the Parish maintained Lamp Posts and the associated repairs.

9.6 To review the installation cost of viewing platform at the Recreation Ground with chestnut palling fencing.

9.7 To consider the Verti drainage costs for the area around the goal mouth at West Wood.

9.8 To consider the cost for the jet washing of the play park equipment at the Recreation Ground and West Wood.

9.9 To consider the cost of the Annual Safety Play Park Inspection reports.

10. PLANNING

10.1 To note all planning applications considered and commented on the Council's behalf from planning meeting held on Monday 23rd March 2025.

10.2 The TMBC Area 1 Planning Committee was scheduled to consider planning application 25/01693/PA (Land West of 103 Tonbridge Road) at its meeting on Thursday, 26th March. Update on meeting.

10.3 To consider the proposal provided by WWA for their retainer servicers which will allow the planning committee to obtain timely advise without requiring them to

seek individual approvals in response to speculative or complex development applications.

10.4 Local Plan update.

11. ITEMS FOR CONSIDERATION

11.1 Councillors invited to a Site Visit of the Hildenborough Embankment Scheme – dates 29th April or 6th May (Wednesdays only) and to confirm if the invitation is extended to flood wardens.

11.2 To consider the KCC cost for the Speed Indicator Device and the resident survey questionnaire for publication.

11.3 For Councillors to consider the flood warden documents being added to the parish council website, with sensitive information redacted.

11.4 To consider the suggestions received form residents for the unused land at West Wood.

11.5 To consider the costs for new items to be purchased for the Litter Picking Group.

11.6 To consider the annual membership for the Campaign to Protect Rural England.

11.7 To consider the annual membership for Kent Association of Local Councils.

12. ITEMS FOR INFORMATION ONLY

12.1 Correspondence

- Data Protection Registration Certificate
- KALC March Newsletter
- KALC April Newsletter
- KALC AGM Slides March 2026
- TMBC response to Hildenborough Conservation Group for coppicing.

12.2 KALC Meeting

12.3 Parish Partnership Panel – Thursday 5th February

12.4 Village Hall representative – Cllr Haugh

12.5 Police Report – PC Mead Report

12.6 Representative for Farmers' Market – May 2026

12.7 Training – ILCA module 1 and 2 completed.

The Chair to move that the press and public to be excluded from the remainder of the meeting.

13. Confidential Items

13.1 Overtime approval for the Parish Clerk.