

HILDENBOROUGH PARISH COUNCIL

Pavilion and Recreation Ground, Riding Lane, Hildenborough TN11 9HY

telephone: 07818 329029

email: clerk@hildenboroughparishcouncil.gov.uk

website: www.hildenboroughparishcouncil.gov.uk

Dear Councillor,

You are summoned to the Parish Council Meeting to be held in the Finzi Room of Hildenborough Village Hall, Riding Lane on **Wednesday 14th January 2026 7:30pm** at which your attendance is required.

All meetings and Agendas are open to the public, except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Seating for the public will be allocated on a first come first serve basis and cannot be guaranteed. If you would like to attend the meeting in person, then please contact the Parish Clerk clerk@hildenboroughparishcouncil.gov.uk

Members of the public may speak under the Public Open Session providing notice has been given of their intent to speak to the Parish Clerk. Speeches will not be permitted longer than 5 minutes unless by a resolution of the Committee.

PUBLIC SESSION: County and Borough Councillors and local residents are invited to make comment, ask questions or put forward ideas during the first 15 mins.

PARISH COUNCIL MEETING AGENDA

WEDNESDAY 14th January 2026

1. **Apologies and reasons for absence.**
2. **Declaration of Personal or Prejudicial Interests.**
3. **Declaration of gifts and hospitality.**
4. **Minutes of the Meeting held on Wednesday 10th December 2025 for approval and signature, if a true record.**
5. **Minutes of the Extraordinary Parish Council Meeting held on Monday 22nd December 2025 for approval and signature, if a true record.**
6. **Co-option of new Councillor**
7. **Clerk's Report.**
8. **FINANCE**
 - 8.1 **To receive, approve and sign a report detailing bank reconciliation prepared by the RFO for December 2025.**
 - 8.2 **To review and approve items of payments and receipts in December 2025 and January 2026.**

8.3 To receive and approve 3rd Quarter Accounts, Oct-Dec 2025.

8.4 To receive and approved the VAT return for the 3rd Quarter Oct-Dec 2025.

9. OPEN SPACES

9.1 Maintenance contractor update. – Within Clerks report.

9.2 Local Maintenance Contractors' x 3 monthly contracts to review and agree

9.3 To consider the specialist repair of park bench legs, Recreation Ground, Riding Lane.

9.4 To consider the quotations to cut back the hedgerow along the Leigh Road footpath by West Wood, the hedgerow and verge along B245 and additional work to the land adjacent to the Medical Centre entrance.

9.5 To consider the purchase of specialist equipment of Shackles for replacements parts on the swing sets and trapeze.

9.6 To consider the specialist repair of the faulty street light JNAR012 Noble Tree Road. Equans is the KCC specialist repairer who charge to quote for the repair or provide a detailed breakdown post repair.

10. PLANNING

10.1 To note all planning applications considered and commented on the Council's behalf from planning meeting held on Monday 5th January 2025.

11. LOCAL PLAN

11.1 Local Plan update.

12. ITEMS FOR CONSIDERATION

12.1 Councillors to consider the level of insurance cover required for the reinstatement of the Pavilion, play equipment and other items the Parish Council own.

12.2 Councillors to consider the updated Highways Improvement Plan.

- Resident's suggestion for disabled parking nearer the top of Riding Lane for access to the chemist and shops.
- Resident's suggestion for path widening between Hildenborough Primary School and the Recreational Ground Car Park.

12.3 To consider a review to update Parish Council Policies Statements

13. ITEMS FOR INFORMATION ONLY

13.1 Correspondence

- Nizel Lane Signage Review
- LGR Hildenborough Parish Council Response to TMBC
- TMBC response from Damiane Robert Chief Executive to above letter
- Flokec / Microshade acceptance of additional monthly IT expenditure

- Road Safety and Active Travel Newsletter
- Letter to Kent Highways (West Kent Team) from Resident and Member of the Hildenborough Village Preservation Association regarding safety concerns Stocks Green Road / Leigh Road/ Tonbridge Road.

13.2 KALC T&M Area Committee Meeting – Upcoming meeting Thursday 15th January.

13.3 Parish Partnership Panel – Upcoming meeting Thursday 5th February

13.4 Village Hall representative – Cllr Haugh

13.5 Police Report – December

13.6 Representative for Farmers’ Market – February 2026

13.7 Training - Clerks Report

The Chair to move that the press and public to be excluded from the remainder of the meeting.

14. Confidential Items

14.1 To consider Contract for Permanent Assistant Parish Clerk