

HILDENBOROUGH PARISH COUNCIL

Pavilion and Recreation Ground – Riding Lane – Hildenborough – TN11 9HY

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**OPEN SPACES COMMITTEE
on Wednesday 30th July 2025**

MINUTES

In Attendance

Cllr Wynne, Cllr Sklavenitis, Cllr Gabriel, Cllr Wills, Cllr McNeil,
Cllr Haugh

1. Apologies for absence - **Cllr Connor**
2. Declarations of interest - **There were no interest declared**
3. Approve the minutes of the previous meeting – Held on 28th May 2025 - **The minutes were approved unanimously**
4. CLERKS REPORT - **The Clerks report was noted**
5. Open Spaces Working Groups' verbal report -
Village Green – Generally looking very nice. Neat and tidy. There are a few posts that will probably need replacing in the autumn. One of the willows trees need the crown removing as it has died, this to be done at a later date.
Recreation Ground – Some repairs needed to the pavilion (See item 8.1).
As a pothole in the entrance of the car park needs repairing (sooner rather than later).
6. **Quotations for consideration**
 - 6.1 - Wet Pour repairs quotations – **Clerk to obtain a third quote**
 - 6.2 - To review and consider accessible playground equipment quotations -
To obtain preferably five quotes for an accessible spring seesaw, five activity boards and hopscotch painting to be installed in The Recreation Ground playground to be considered at a following Parish Council or Open Spaces meeting.
 - 6.3 - Annual Tree Survey quotations - **To obtain additional quotes and ensure the Village Green is added to the survey.**

7. Review three monthly Maintenance Contracts - **Update given. Happy with the work undertaken so far. Contracts for the next 3 months period, will be considered for renewal at the next open spaces meeting.**

8. CURRENT PROJECTS

8.1 - To consider Pavilion Maintenance programme provided by maintenance contractor. - To undertake option 2 - £416.74. This will include full replacement of the pavilion guttering.

8.2 To agree an assessment methodology to rank the quotations for the Recreational Ground footpath. - The scoring maxim was accepted as a method of evaluating the footpaths quotes, ensuring that Health and Safety are added to the matrix. This would be used by The Full Council to assess the shortlisted contractors.

8.2 - To apply the agreed ranking criteria to score the footpath quotes to produce a short list for the full Council to consider - RWE, Arnold Tarmac, Abacus and SFS (Tarmac not the gravel quote) have been agreed to be put forward for full consideration. Additionally, Councillors would like to meet and talk to each contractor on site. Plus, references should be sought for the shortlisted contractors.

9. To consider the Countryside Stewardship Higher Tier scheme to enable Hildenborough Parish Council to develop a Woodland Management Plan. With the aim of securing funding and support for sustainable woodland management and biodiversity enhancement. - **Contact Kemsing Parish Council to scope their experience of the scheme and this will then be considered by Full Council.**

10. Correspondence

- 10.1 Sandbag update from TMBC – Update was given confirming the sandbag store has been tidied and refilled.**

Meeting closed 21:16