

HILDENBOROUGH PARISH COUNCIL

Pavilion and Recreation Ground – Riding Lane – Hildenborough – TN11 9HY

Telephone: 07818 329029

email: clerk@hildenboroughparishcouncil.gov.uk

website: www.hildenboroughparishcouncil.gov.uk

OPEN SPACES COMMITTEE on Wednesday 28th May 2025

MINUETS

1. ELECTION OF CHAIR – **Councillor Sklavenitis proposed election of Chair.**
Nominated Councillor Cathy Wynne
1st Proposer Councillor Wills, 2nd Proposer Councillor Connor
2. APOLOGIES FOR ABSENCE - **Cllr Gabriel**
3. DECLARATIONS ON INTEREST – **Cllr McNeil Hildenborough Primary School**
4. APPROVE MINUTES OF PREVIOUS MEETING – Held on 26th March 2025 –
Approved
5. CLERKS REPORT – **Noted**
6. **AGREE BUDGETS – Play Equipment Maintenance**
 - 6.1. - Replacement equipment parts: **For parts only, £1000 net price –**
Approved: Fitting costs to be confirmed.
 - 6.2. - Wet Pour repairs – **Awaiting quotations from contractors, to be added to a Parish Council Meeting agenda when quotations received.**
 - 6.3. - Recreation Gound play area yellow gate repairs – **Quotations required for installation. Item to be added to a Parish Council Meeting agenda when quotations received.**
7. **QUOTATIONS FOR CONSIDERATION**
 - 7.1 -Jet cleaning: **Quotation from One Touch subject to reference checking and price negotiation – Approved**
 - 7.2 - Pest Control: **Quotation from Colin Coley – Approved**
8. Review three monthly Maintenance Contract for July –Sept.

Maintenance items approved for July to Sept – Approved

HPC to seek a new contractor – Approved

One month's notice to be given to the current contractor, contract to conclude 30th June 2025 – Approved

9. CURRENT PROJECTS

9.1. - Recreational Gound Footpath tenders process update. No Tender responses received. Cllr Sklavenitis proposed the HPC review the recently updated Financial Regulation before further actions are considered. - Agreed, Financial Regulation review be added to the 9th June Parish Council meeting agenda.

9.2. - QUOTATIONS FOR CONSIDERATION - Verti Drainage at the Village Green: To seek updated quotation without seed or fertiliser and seek confirmation the spiked cores will be removed from site and holes filled with sand. To be added to a Parish Council Meeting agenda when quotations received. - Agreed

9.3. - To consider Pavilion Maintenance programme. Pavilion Maintenance assessment to be conducted by future maintenance contractor. - Agreed

9.4. - Agree Budget for Verti Drainage for football area at West Wood. Item on hold till after a review of the Village Green Verti drainage – Agreed

10. CORRESPONDENCE

10.1.- Tennis Club – Recreational Ground assess request, resurfacing works – Noted plus, seek contact details of their resurfacing contractor.

10.2. - Hildenborough Primary School event held on the Recreational Ground – Noted

11. MEETING CLOSED 20.56

COMMITTEE MEMBERS

Cllr Wynne, Cllr Sklavenitis, Cllr Gabriel, Cllr Connor, Cllr Wills, Cllr McNeil, Cllr Haugh