

HILDENBOROUGH PARISH COUNCIL

Pavilion and Recreation Ground, Riding Lane, Hildenborough TN11 9HY

telephone: 07818 329029

email: clerk@hildenboroughparishcouncil.gov.uk

website: www.hildenboroughparishcouncil.gov.uk

OPEN SPACES COMMITTEE

29th January 2025

MINUTES

PRESENT: Cllr Wynne (Chair) Gabriel, McNeil, Sklavenitis, Connor

OFFICERS : Steve Nash (Locum Clerk)

1. **APOLOGIES FOR ABSENCE – Cllr Coles, Harrowing, Connor**

2. **DECLARATIONS ON INTEREST – None received**

3. **APPROVE MINUTES OF PREVIOUS MEETING - Approved**

4. **LOCUM CLERK'S REPORT**

The Locum clerk confirmed when he can be contacted: By phone Monday – Friday 9am-5pm. By e mail at any time.

Has been familiarising himself with the sites and looking at weekly inspection reports
The Locum had investigated the report on the defoliators in the Parish and will inspect those reported as out of action. It was noted that only 4 defibs are registered when there are in fact 8-9 in the parish.

Action: The Locum will look at bringing these into line with national registrations.

5. **NEW PROJECTS FOR 2025**

To discuss the increase in the Riding Lane car park heigh barrier in order to accommodate vehicles adapted to transport those with disabilities:

Councillors considered there was no immediate need for the barrier to be raised but we will investigate the cost. **AGREED**

Action: The Locum to liaise with the RFO to enquire about what funding was available toward disabled access equipment.

6. KCC FUNDING POSITION ON MEMORIAL

To confirm request for funding. **AGREED**

Action: To confirm with KCC what funding was left and claim back for the works already carried out by HPC.

7. BASKETBALL FRAMES

To note that the frames have now been repaired: **NOTED**

8. REPAIR TO WET POUR AREAS

To note this is now complete: **NOTED**

9. TO REVIEW AND APPROVE LANDSCAPE CHARGES 2025

To agree changes and approve contract under delegated authority:

Some discussion took place around this item and type of Herbicide was being used.

Councillors were a little concerned over the standard of the quote and works. It was decided to seek two additional quotes. **AGREED**

Action. The locum will liaise with the RFO.

10. CURRENT PROJECTS

Recreation Ground Footpath:

To consider any quotes received from independent experts to advise on producing the specification for the footpath. Locum Clerk to obtain:

The Locum Clerk explained that types of paths could be considered from quotes rather than paying a consultant. It was agreed that the Locum will provide specifications and quotes for different pathway designs to be brought back to councillors. **AGREED**

Action: The width of path was previously agreed at 1.5m and as the quotes was likely to exceed the £30,000 threshold the Locum will confirm the legal requirement for Tenders.

Village Green Flooding

To consider the quotes supplied for the survey/installation of drainage solutions on the Village Green and review Geo Smart risk assessment report:

Long discussion took place around concerns raised by a local resident and the responsibilities of the Parish Council. While the report suggests this is very low risk Councillors felt some additional legal advice should be sought.

AGREED. Action: The Locum to investigate further

11. CORRESPONDENCE

NTR

12. MEETING CLOSED 20.45

COMMITTEE MEMBERS

Clr Wynne

Clr Gabriel

Clr Connor

Clr Harrowing

Clr Wills

Clr McNeil

Clr Sklavenitis

DRAFT