

# HILDENBOROUGH PARISH COUNCIL

Pavilion and Recreation Ground – Riding Lane – Hildenborough – TN11 9HY

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Dear Councillors

Members of Hildenborough Parish Council are summoned to a Parish Council Meeting to be held in the Finzi Room of Hildenborough Village Hall, Riding Lane at **7.30pm on Wednesday 15<sup>th</sup> January 2025.**

**PUBLIC SESSION:** County and Borough Councillors and local residents are invited to make comment, ask questions or put forward ideas during the first 15 mins at a maximum of five minutes each.

## PARISH COUNCIL MEETING AGENDA

WEDNESDAY 15<sup>th</sup> January 2025

- 01/1 Apologies and reasons for absence
- 01/2 Declaration of Personal or Prejudicial Interests
- 01/3 Declaration of gifts and hospitality
- 01/4 To Approve the Minutes of the Parish Council Meeting held on Wednesday 11<sup>th</sup> December 2024.
- 01/5 Minutes of the Extraordinary Parish Council Meeting held on Monday 6<sup>th</sup> January 2025
- 01/6 Chairs Report
  
- 01/7 FINANCE
  - 9.1 To receive, approve and sign a report detailing bank reconciliation for December 2024
  - 9.2 To review and approve items of payments and receipts in December 2024 and January 2025
  - 9.3 To approve the quarterly accounts/end of year
  
- 01/8 OPEN SPACES
  - 8.1 Chair of Open Spaces Committee to approve Maintenance Contractor's Report.
  - 8.2 To consider and agree quote from Landscape Services for the grounds maintenance of The Recreation Ground
  - 8.3 To consider the purchase of two Handi Cart LITE for the Hildenborough Litter Picking Group
  - 8.4 To consider the request to extend the contract with Justin Jones from a six-month contract to an annual contract for storage at the Recreation Ground
  
- 01/9 HIGHWAYS
  - 9.1 To consider an additional place for the SID placement
  - 9.2 To consider extending the community engagement survey deadline to February 28<sup>th</sup> 2025 and to consider the use of an online survey to improve access.

## 01/10 PLANNING

### 10.1 To note planning applications considered and commented on the Council's behalf received since 23<sup>rd</sup> December 2024

APPLICATION NO	ADDRESS	PROPOSED APPLICATION	COUNCIL COMMENT
24/01937	Development Site South of Noble Tree Road, Hildenborough, Tonbridge, TN11 8ND	Request for Screening Opinion under Town and Country Planning (Environmental Impact Assessment) Regulations 2017: Development of 120 dwellings, including affordable housing, associated green and hard infrastructure and access off Noble Tree Road	Comment
24/01954	Little Philpots, Philpots Lane, Hildenborough, Tonbridge, TN11 8PB	Demolition of existing conservatory and erection of a single storey rear extension	No comment
24/02007	Various parcels of woodland within the Fairlawne Estate	Felling Licence Consultation: Works as specified in submitted documents including Felling and Restocking	No comment
24/02017	98 Brookmead, Hildenborough, Tonbridge, TN11 9EX	Single storey, pitched roof extension to rear of property and pitched roof added to existing flat roof garage.	No comment
24/02025	22 Fairfield Way, Hildenborough, Tonbridge, TN11 9EU	Two storey front extension, double storey extension over the existing rear and a new single storey rear extension with associated works	Comment

## 01/11 ITEMS FOR CONSIDERATION

- 11.1 To consider the draft Agreement between the Parish Council and the Village Hall Management Committee alongside the response from the Parish Councils appointed solicitor.
- 11.2 To consider the appointment of a councillor to become a member of the Village Hall Committee.

## 01/12 ITEMS FOR INFORMATION ONLY

- 12.1 Correspondence
- 12.2 Notes from Member representatives

- 12.2.1 Village Hall representative**
- 12.2.2 Parish Partnership Panel**
  - 12.2.3 KALC**
  - 12.2.4 Police**
  - 12.2.5 Training undertaken during December**
  - 12.2.6 Representative for Farmers' Market on 14 January 2025.**
- 12.4 Items for Parish Council Communications**

**The Chair to move that the press and public to be excluded from the remainder of the meeting.**

**01/13 CONFIDENTIAL ITEMS**

- 13.1 To consider options for the appointment of a Clerk/RFO**