

HILDENBOROUGH PARISH COUNCIL

Pavilion and Recreation Ground – Riding Lane – Hildenborough – TN11 9HY

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Members of Hildenborough Parish Council are summoned to a Parish Council Meeting to be held in the Finzi Room of Hildenborough Village Hall, Riding Lane at 7.30pm on **Wednesday 11th September 2024**.

Julia Church

Presentation by Liz Faulkner, Customer Liaison Officer Voker Stevin, regarding the Leigh Expansion and Hildenborough Embankment scheme latest developments for Hildenborough.

PUBLIC SESSION: County and Borough Councillors and local residents are invited to make comment, ask questions or put forward ideas during the first 15 mins at a maximum of five minutes each.

PARISH COUNCIL MEETING AGENDA

WEDNESDAY 11th September 2024

- 09/1 Apologies and reasons for absence**
- 09/2 Declaration of Personal or Prejudicial Interests**
- 09/3 Declaration of gifts and hospitality**
- 09/4 Election of Vice Chair**
- 09/5 Co-option of new member**
- 09/6 Minutes of the Parish Council Meeting held on Wednesday 10 July 2024 for agreement and signature if a true record**
- 09/7 Matters arising from the Minutes of July's Meeting**
- 09/8 Clerk's Report to include Maintenance Contractor's Progress Report**
- 09/9 To approve the draft 2025 Calendar of Meetings**
- 09/10 Items to be considered under item 09/18 Confidential Matters below**
- 09/11 FINANCE**
 - 11.1 To receive and approve 1st Quarter Accounts, April-June 2024**
 - 11.2 External Auditor Report 2023/24 AGAR. Consider the letter from the External Auditor**
 - 11.3 To receive, approve and sign a report detailing bank reconciliation prepared by the RFO for July and August 2024**
 - 11.4 To review and approve items of payments and receipts in July, August and September 2024**
 - 11.5 Appoint new bank signatory**
- 09/12 OPEN SPACES**
 - 12.1 To note the decisions and expenditure agreed at the September Open Spaces Committee Meeting**

- 12.2 The councillors to receive the Maintenance Contractor's Routine Inspection Report, to be signed on behalf of the council by the Chair of Open Spaces
- 12.3 To review the Maintenance Contractor's contract that is due for its three month renewal at the end of September.
- 12.4 To consider correspondence received regarding use of the Recreation Ground by a new football club
- 12.5 To consider request received from fitness trainer who would like to hire the pavilion during the winter months.
- 12.6 To consider standard response template put together by Cllrs Dobson & Connor for members of the public/organisations wishing to use the Parish Council Open Spaces to carry out group activities.
- 12.7 To ratify suggested response to open spaces usage policy.
- 12.8 To approve the recommendation that the RWE quote for tree work be accepted.

09/13 HIGHWAYS

- 13.1 Highways Improvement Plan updates
 - 13.1.1 To discuss installing enhanced Gateway Entry signage to Hildenborough on the B245.
 - 13.1.2 To discuss installing 30mph signs along the verge between the Recreation Ground and Riding Lane.
 - 13.1.3 To discuss carrying out community engagement to confirm support for the installation of double yellow lines opposite the Harvest Garage in London Road.

09/14 ITEMS FOR CONSIDERATION

- 14.1 Lithium ion Batteries campaign
- 14.2 Local Transport Plan consultation

09/15 ITEMS FOR DISCUSSION

- 15.1 Policy for Wi-Fi usage at Hildenborough Village Hall for outside bodies.

09/16 PLANNING

- 16.1 To note planning applications considered and commented on the Council's behalf received since 24 June 2024

APPLICATION NO	ADDRESS	PROPOSED APPLICATION	COUNCIL COMMENT
24/00789	12a Brookmead, Hildenborough, Tonbridge TN11 9DL	Lawful development	No comment
24/00903	Station House, Rings Hill, Hildenborough, Tonbridge TN11 8IX	Lawful development	No comment
24/00962	Bank Wood, Bank Lane, Hildenborough, Tonbridge, TN11 8NR	Felling license consultation	No comment

24/00964	Roughetts, Coldharbour Lane, Hildenborough, Tonbridge TN11 9JX	Details of Condition 4	No comment
24/00982	33 Hill View Road, Hildenborough, Tonbridge TN11 9DD	Erection of extension	No comment
24/00940	Braddan, Riding Lane, Hildenborough, Tonbridge TN11 9LR	Lawful development certificate	No comment
24/00988	Fairhill Court, Riding Lane, Hildenborough, Tonbridge TN11 9QL	Moving windows	No comment
24/00905	Russettings, Riding Lane, Hildenborough, Tonbridge TN11 9LR	Section 3 application	No comment
24/01015	14 Park Avenue, Hildenborough, Tonbridge TN11 9DE	Single storey extension	No comment
24/01017	14 Park Avenue, Hildenborough, Tonbridge TN11 9DE	Lawful development certificate	No comment
24/00974	Bank Wood, Bank Lane, Hildenborough, Tonbridge TN11 8NR	Tree surgery	No comment
24/01099	63 Hilden Park Road, Hildenborough, Tonbridge TN11 9BW	Installation of an Air Source Heat Pump.	No comment
24/01123	Lynden Brook, Riding Lane, Hildenborough, Tonbridge TN11 9QL	Rear extension	No comment
24/01104	Trogmarsh, Leigh Road, Hildenborough, Tonbridge TN11 9AH	Amendment to planning permission	No comment
24/01119	Maxwood, 20 Stock Green Road, Hildenborough TN11 9AD	Rear extension	No comment
24/01102	2 Woodview Crescent, Hildenborough, Tonbridge TN11 9HD	Dropped kerb	No comment
24/01139	Old Florence Place, 152-154 Tonbridge Road, Hildenborough, Tonbridge TN11 9HW	Change of use	Comment
24/01171	The Cock Horse, London Road, Hildenborough, Tonbridge TN11 8NH	Application to vary Condition 8 of planning permission	No comment

24/01131	Raphael Medical Centre, Coldharbour Lane, Hildenborough Tonbridge TN11 9LE	Tree surgery	Comment
24/01211	38 Bramble Close, Hildenborough, Tonbridge TN11 9HQ	Side extension	No comment
24/01232	56 Tonbridge Road, Hildenborough, Tonbridge TN11 9BT	Rear extension	No comment
24/01243	Manderley, Vines Lane, Hildenborough, Tonbridge TN11 9LT	Side extension and loft conversion	No comment
24/01257	104 Leigh Road, Hildenborough, Tonbridge TN11 9AG	Side and rear extension	Comment

- 16.1 Councillors to join Planning Committee**
- 16.2 To consider a renewal application for directional signage for the Oakhill development**

09/17 ITEMS FOR INFORMATION ONLY

- 17.1 Correspondence**
- 17.2 Notes from Member representatives**
 - 17.2.1 Village Hall representative**
 - 17.2.2 Parish Partnership Panel**
 - 17.2.3 KALC**
 - 17.2.4 Police**
 - 17.2.5 Speed data collected for Riding Lane and Nizel's Lane.**
 - 17.2.6 Training undertaken during July and August**
 - 17.2.7 Representative for Farmers' Market on 08 October 2024.**
- 17.3 Items for Parish Council Communications**

The Chair to move that the press and public to be excluded from the remainder of the meeting.

09/18 CONFIDENTIAL ITEMS