

HILDENBOROUGH PARISH COUNCIL

Pavilion and Recreation Ground, Riding Lane, Hildenborough TN11 9HY

telephone: 07818 329029

email: clerk@hildenboroughpc.org.uk

website: www.hildenboroughpc.org.uk

**Meeting of the Open Spaces Group to be held on Wednesday 01 May 2024 in the
Committee Room, Hildenborough Village Hall, at 7.30pm**

MINUTES

PRESENT:

Clr I Sklavenitis	Clr K Dobson	Clr A McNeil
Clr C Wynne	Clr Gabriel	Clr Harrowing
Clr Wills	Clr Connor	

ALSO PRESENT: Julia Church, Clerk

- 1. Apologies for absence**
Clr Lewis (unwell)
- 2. Minutes of Meeting held on 06 March 2024.**
The Minutes were approved.
- 3. Clerk's Report, to include Maintenance Contractor's Progress Report.**
No matters arising.
- 4. To consider employing extra person to aid maintenance contractor to repair fences on recreation ground playground and around pump cycle track**
RECOMMENDATION: To employ assistant for Maintenance Contractor, costing £400 for two days' employment, to install replacement fencing around the playground in the Recreation Ground and fencing around the pump cycle track in West Wood.
- 5. To consider modifications to the pump cycle track as recommended by two users of the facility.**
RECOMMENDATION: To include an item to assess the viability/consider upgrade of the track with the updates to the Infrastructure Plan

- 6. To consider specification to include with invitations to tender for the installation of a footpath in the Recreation Ground.**

RECOMMENDATIONS: The Parish Council to seek quotes to employ a consultant to help put together the specification.

- 7. To consider permitting a residents' picnic to be held on the Village Green as requested by a resident last year.**

RECOMMENDATIONS: The clerk, in consultation with Cllr Connor, to write a draft response to requests received by the Parish Council to hold a picnic on the Village Green. The clerk and Cllr Connor to check the legal implications of holding a public picnic on the Village Green.

- 8. To consider quotes from Landscape Services, RWE and Tree Craft, for the annual tree survey.**

RECOMMENDATION: To approve the quote supplied by Treecraft.

- 9. Additions to be included in the updated Infrastructure Plan.**

It was **RECOMMENDED** to include the following items on the updated Infrastructure Plan:

- The construction of a new pavilion in the Recreation Ground (£500,000 estimate)
- Pump cycle track improvements (£10,000 estimate)
- Potential safety measures at West Wood pond (£10,000 estimate)
- Drainage measures for the Village Green (£40,000 estimate)

- 10. To recommend approval for the Play Inspection Company to carry out its annual inspection of the playground in West Wood and the playground and gym area in Recreation Ground at a cost of £282.60.**

RECOMMENDATION: To approve quote.

- 11. To consider quotes and options for repair of damaged playground surface in the Recreation Ground received from Online Playgrounds and R Bayliss.**

RECOMMENDATION: To accept R Bayliss's quote.

- 12. To discuss FOI data from Southern Water if received re pumping station spillage. Chase up Southern Water.**

The data had not been received in time for consideration at the meeting.

ACTION: Clerk to follow up.

- 13. To discuss undertaking a consultation with potential users of playground equipment for disabled children that will be funded from S106 monies from Berkeley Homes.**

RECOMMENDATION: To write to Hilden Park School to ask for their recommendations regarding accessible equipment.

- 14. Projects – Information only**

14.1 Review of the updated Highways Improvement Plan with the officer from Kent Highways.

14.2 Flood alleviation at the Village Green

14.3 Letter from HCG – RE Westwood Pond

14.4 Possibility the Parish Council may dissolve the Open Spaces Group and appoint a new Open Spaces Committee, in order for the new Open Spaces Committee to have delegated powers.

- 15. Any other matters (to be agreed by Chair).**

Upon receiving a request from Cllr Gabriel, Cllr Sklavenitis permitted a discussion around the proposed design and text for the new Information Board to be installed at the site of the renovated pond in West Wood. It was agreed the wording would be finalised following the Risk Assessment scheduled to take place on 09 May 2024.