

HILDENBOROUGH PARISH COUNCIL

Pavilion and Recreation Ground – Riding Lane – Hildenborough – TN11 9HY

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Members of Hildenborough Parish Council are summoned to a Parish Council Meeting to be held in the Finzi Room of Hildenborough Village Hall, Riding Lane on **Wednesday 10th April 2024**.

Julia Church

PUBLIC SESSION: County and Borough Councillors and local residents are invited to make comment, ask questions or put forward ideas during the first 15 mins.

PARISH COUNCIL MEETING AGENDA **WEDNESDAY 10th April 2024**

- 04/1 Apologies and reasons for absence**
- 04/2 Declaration of Personal or Prejudicial Interests**
- 04/3 Declaration of gifts and hospitality**
- 04/4 Minutes of the Parish Council Meeting held on Wednesday 14 February 2024 for agreement and signature if a true record**
- 04/5 Matters arising from the Minutes of February's Meeting**
- 04/6 Clerk's Report**
- 04/7 Items to be considered under item 04/15 Confidential Matters below**

- 04/8 FINANCE**
 - 8.1 To approve the updated asset register**
 - 8.2 To receive, approve and sign a report detailing bank reconciliation prepared by the RFO for February and March 2024**
 - 8.3 To review and approve items of payments and receipts in February, March and April 2024**
 - 8.4 To approve End of Year accounts 2023/24**
 - 8.5 To approve Risk Assessment of Internal Control**
 - 8.6 To approve Statement of Internal Control**
 - 8.7 To discuss S106 monies of £31,260.34.**
 - 8.8 To approve appointment of a replacement Bank signatory.**
 - 8.9 To approve the quote of £1,060 for Cllr Sklavenitis, Cllr Gorman, D Haugh, A Baker and J Church to undertake a RPII Playground Safety Inspection course including the entry fee for Cllr Sklavenitis to take the exam at the end of the training.**
 - 8.10 To consider and approve quotations for setting up of Cloud sharing.**
 - 8.11 To consider quotations for tree inspection from Landscape Services, RWE and Quaife Woodlands.**
 - 8.12 To approve an uplift in the Maintenance Contractor's hourly rate from £23 per hour to £25 per hour.**
 - 8.13 To approve purchase and engraving of two trophies for the Hildenborough Road Race at a cost of £28.19**

- 8.14 To approve the purchase of the NBB Outdoors Wheelchair Access Picnic Table – Octagonal, in black, at a cost of £700 including delivery.
- 8.15 To approve the quote for £2,160 from RWE for dead-wooding/removal of trees in West Wood with ash die-back.
- 8.16 To approve the purchase and installation of new Wet Pour to repair the playground surface in the Recreation Ground.

04/9 OPEN SPACES

- 9.1 Chair of Open Spaces Group to approve Maintenance Contractor’s Report.
- 9.2 To consider quotes for the picnic area in West Wood from Landscape Services and RWE Landscape Construction.
- 9.3 To consider actions to be taken regarding the flooding in Knowsley Way from the Village Green.
- 9.4 To ratify the formation of a Working Party for the upgrade or rebuild of the pavilion.

04/10 ITEMS FOR CONSIDERATION

- 10.1 To consider quotes for information boards (one A1 size main board, and three smaller A4 size warning signs) to be produced and erected around the pond area.
- 10.2 To consider quotes for the provision and erection of a free-standing buoy.
- 10.3 To consider quotes for a professional risk assessment/pond survey at the pond in West Wood.
- 10.4 Invitation for members of the PC to attend the 180th anniversary of St. John’s Church service and Grand Exhibition Launch on Saturday 25th May.
- 10.5 Invitation to have a Parish Council display at the St. John’s Church 180 anniversary exhibition (25 May – 01 June)
- 10.6 Request for donations from KSS Air Ambulance Charity (£350) and West Kent Mediation Service.

04/11 ITEMS FOR DISCUSSION

- 11.3 Items for publication on Facebook and their author.

04/12 HIP UPDATES

04/13 PLANNING

- 13.1 To note planning applications considered and commented on the Council’s behalf received since 5th February

APPLICATION NO.	ADDRESS	PROPOSED APPLICATION	COUNCIL COMMENT
23/03498	Accommodation at Nizel's Ridge Farm, Nizels's Lane, Hildenborough, Tonbridge.	Barn conversion	Comment
23/03501	Hawden Farm, Hawden Lane, Hildenborough, Tonbridge	Non Material Amendment to planning permission TM/22/00456/FLEA to	No Comment

		realign the approved flood embankment	
24/0007	7 Sheridan Court, Tonbridge Road, Hildenborough, Tonbridge.	Boundary fence reduction	Comment
23/03464	14 Hardwick Rpoad, Hildenborough, Tonbridge.	Tree Surgery	No Comment
23/03516	Sevenacre, Mill Lane, Hildenborough, Tonbridge	Demolition of existing dwelling and replacement with a 4 bed room dwelling.	Comment.
24/00042	26 HawdenClose, Hildenborough, Tonbridge	Loft conversion and rear dormer.	No Comment.
24/00170	10 Oakhurst Park Gardens, Hildenborough, Tonbridge.	Tree surgery	No Comment.
23/03516	Sevenacres, Mill Lane, Hildenborough, Tonbridge.	Revision to drawings.	Comment.
24/00199	The Coach House, Nizel's Lane, Tonbridge TN11 8NZ	Tree surgery	No Comment
24/00173	1 Reams Farm Cottages, Lower Street, Tonbridge TN11 8PT.	Erection of car port	
24/00148	Hollanden Park Oast, Riding Lane, Hildenborough, Tonbridge TN11 9LH.	Pond renovation	No Comment
24/00227	17, Coldharbour Lane, Hildenborough, Tonbridge TN11 9JT.	Tree surgery.	No Comment.
24/00220	130, Oakhill House, Tonbridge Road, Hildenborough, Tonbridge, TN11 9DZ.	Amendments to planning permission TM/23/03204.	No Comment
24/00024	25 Hilden Park Road, Hildenborough, Tonbridge TN11 9BL.	Lawful Development Proposed: Extension to dropped kerb.	No Comment.
23/03493	Fairhill Court East, Riding Lane, Hildenborough, Tonbridge TN11 9QL.	Combine two properties back into single dwelling.	No Comment.
24/00285	Buildings at Trench Farm, Coldharbour Lane, Hildenborough, Tonbridge.	Demolition of existing buildings and erection of one 4-bed dwelling (resubmission)	No comment
24/00282	Trogmarsh, Leigh Road, Hildenborough, Tonbridge TN11 9AH.	Erection of car port	No comment

24/00276	33 Hill View Road, Hildenborough, Tonbridge TN11 9DD.	Single storey side extension	No comment
24/00341	Stables West of Nizels North, Nizel's Lane, Hildenborough, Tonbridge	Alterations to windows and doors.	No comment
24/00327	Stables West of Nizels North, Nizel's Lane, Hildenborough, Tonbridge	Minor amendment to planning application	No comment
24/00325	4 Oakhill House, Langdon Down Road, TN11 9FE	Listed building application	No comment.
24/00321	57 Brookmead, Hildenborough, Tonbridge TN11 9DP	Loft conversion	Committee members declared interest
24/00374	Trench Farm, Coldharbour Lane, Hildenborough, Tonbridge TN11 9LE	Barn conversion to form four dwellings	Comment
24/00361	4 Stocks Green Road, Hildenborough, Tonbridge TN11 9AD.	Construction of extension.	No comment
24/00324	4 Oakhill House, Langdon Down Road, Hildenborough TN11 9FE.	Re-roofing of existing roof.	No comment.

04/14 ITEMS FOR INFORMATION ONLY

14.1 Correspondence

14.2 Notes from Member representatives

14.2.1 Village Hall representative

14.2.2 KALC

14.2.3 Training undertaken during February and March

14.2.4 Councillor feedback from 12 March visit and representative for Farmers' Market on 14 May 2024.

The Chair to move that the press and public to be excluded from the remainder of the meeting.

04/15 CONFIDENTIAL ITEMS