

# HILDENBOROUGH PARISH COUNCIL

Pavilion and Recreation Ground – Riding Lane – Hildenborough – TN11 9HY

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Members of Hildenborough Parish Council are summoned to a Parish Council Meeting to be held in the Finzi Room of Hildenborough Village Hall, Riding Lane on **Wednesday 14 February 2024.**

*Julia Church*

**PUBLIC SESSION:** County and Borough Councillors and local residents are invited to make comment, ask questions or put forward ideas during the first 15 mins.

## **PARISH COUNCIL MEETING AGENDA** **WEDNESDAY 14 FEBRUARY 2024**

- 02/1 Apologies and reasons for absence
- 02/2 Declaration of Personal or Prejudicial Interests
- 02/3 Declaration of gifts and hospitality
- 02/4 Co-option of member to fill vacancy
- 02/5 Allocation of new member to committees
- 02/6 Minutes of the Parish Council Meeting held on Wednesday 10 January 2024 for agreement and signature if a true record
- 02/7 Matters arising from the Minutes of January's Meeting
- 02/8 Clerk's Report
- 02/9 Items to be considered under item 02/16 Confidential Matters below
  
- 02/10 FINANCE
  - 10.1 To receive, approve and sign a report detailing bank reconciliation prepared by the RFO for January 2024
  - 10.2 To review and approve items of payments and receipts in January 2024 and February 2024
  - 10.3 To approve insurance cover for 2023/24
  - 10.4 To approve updated Asset Register
  
- 02/11 OPEN SPACES
  - 11.1 Chair of Open Spaces Group to approve Maintenance Contractor's Report.
  - 11.2 To discuss the recommendations from Sovereign Playground's visit to the playgrounds in West Wood and Riding Lane on 14 February.
  - 11.3 To consider signage and safety equipment/fencing at the newly-renovated pond in West Wood
  - 11.4 Formation of new Hildenborough Pavilion sub-committee

## 02/12 ITEMS FOR CONSIDERATION

- 12.1 To approve the use of the Pavilion and Recreation Ground by Hildenborough Road Race on 6 May 2024.
- 12.2 To consider quotes from KCC, Coppard Sturgeon and Penfold Driveways for the installation of five sets of dropped kerbs in the Brookmead area of Hildenborough.
- 12.3 To consider quotes for replacement/refurbishment of benches in West Wood.
- 12.4 To consider quotes for a picnic table for West Wood from HAGS and NBB outdoor furniture companies.
- 12.5 To consider quotes from R.A. Mason & Son and NBB for planters for West Wood.
- 12.6 To receive updated risk assessment.
- 12.7 To approve updated Standing Orders.

## 02/13 ITEMS FOR DISCUSSION

- 13.1 Annual Parish Meeting arrangements.
- 13.2 Items for publication on Facebook and their author.

## 02/14 PLANNING

- 14.1 To note planning applications considered and commented on the Council's behalf received since 03 January 2024.

APPLICATION NO.	ADDRESS	PROPOSED APPLICATION	COUNCIL COMMENT
23/03239	Buildings At, Trench Farm, Coldharbour Lane, Hildenborough, Tonbridge.	Tree Surgery.	No comment.
23/03154	53, Park View, Mount Pleasant, Hildenborough, Tonbridge, TN11 9JJ.	Amendment to planning permission TM/23/01470/FL	No comment.
23/01986/LB	The Oast House, Stocks Green Road, Hildenborough, Tonbridge, TN11 8LT.	Listed building application.	No comment.
23/01991/FL	34 Hill View Road, Hildenborough, Tonbridge, Kent TN11 9DD.	Rear extension.	No comment.
23/03273	4, Springfield, Knowsley Way, Hildenborough, Tonbridge, TN11 9LG.	Installation of Velux windows.	No comment.
23/03154	Meadow Brook, Vines Lane, Hildenborough, Tonbridge, TN11 9LT.	Tree surgery.	No comment.
23/03278	35, Hawden Close, Hildenborough, Tonbridge, TN11 9BP.	Garage conversion	No comment.
23/03281	Fosse Bank School, Noble Tree Road, Hildenborough, Tonbridge, TN11 8ND.	Restore windows.	No comment.

23/03283	13, Trefechan, Mount Pleasant, Hildenborough, Tonbridge, TN11 9JQ.	Rear extension.	No comment.
23/03219	Roughetts, Coldharbour Lane, Hildenborough, Tonbridge, TN11 9JX.	New gym/pool room and garages.	No comment.
Planning Appeal 23/01384/FL	Gatehouse Nursery, Coldharbour Lane, Hildenborough.	Erection of two dwellings	No comment.
Planning Appeal 23/00378/OA	Gatehouse Nursery, Coldharbour Lane, Hildenborough.	Erection of four dwellings.	No comment.
23/03460	5 Riding Lane, Hildenborough, Tonbridge TN11 9HX	Tree surgery	No comment.
23/03332	Fosse Bank School, Noble Tree Road, Hildenborough, Tonbridge TN11 8ND.	Internal alterations.	No comment.
23/03280	Fosse Bank School, Noble Tree Road, Hildenborough, Tonbridge TN11 8ND.	Internal alterations.	No comment.
23/03275	Meadowbrook, Vines Lane, Hildenborough, Tonbridge TN11 9LT.	Tree surgery.	No comment.
23/03229	The Cottage, Nizel's Lane, Tonbridge, TN11 8NU.	Tree surgery	No comment.
23/03360	Fosse Bank School, Noble Tree Road, Hildenborough, Tonbridge TN11 8ND.	Internal alterations.	No comment.
23/03412	172 Tonbridge Road, Hildenborough, Tonbridge TN11 9HP.	Change of use.	No comment.
23/03400	15 Tonbridge Road, Hildenborough, Tonbridge, TN11 9BH.	Extension and loft conversion.	No comment.
23/01939/RD	130, Oakhill House, Tonbridge Road, Hildenborough, Tonbridge, TN11 9DZ.	Details of condition 24.	No comment.
23/01941/RD	130, Oakhill House, Tonbridge Road, Hildenborough, Tonbridge, TN11 9DZ.	Partial details of condition 11.	No comment.
23/03204	130, Oakhill House, Tonbridge Road, Hildenborough, Tonbridge, TN11 9DZ	Section 73 minor material amendment.	No comment.
23/03187	Oak Tree Farm, Watts Cross Road, Hildenborough, Tonbridge, TN11 8NE.	Loft conversion.	No comment.

23/03436	Selby's Farm, Leigh Road, Hildenborough, Tonbridge, TN11 9AQ.	Rear garden landscaping.	No comment.
24/00015/PA	Nizel's Golf Club, Nizel's Lane, Hildenborough, Tonbridge TN11 8NX.	Installation of roof solar panels.	
23/03470	The Cottage, Nizel's Lane, Hildenborough, Tonbridge TN11 8NU.	Raising of ceiling height.	
23/03488	42 Brookmead, Hildenborough, Tonbridge TN11 9DW.	Raising of existing roof level.	
23/03497	68 Hilden Park Road, Hildenborough, Tonbridge TN11 9BN.	Erection of two town houses.	
23/03536	Dove Cottage, Lower Street, Hildenborough, Tonbridge, TN11 8PT.	Erection of physio/gym and double garage.	
Additional item	Oakhill Development, Hildenborough.	Tom Stuart-Smith garden.	

## **02/15 ITEMS FOR INFORMATION ONLY**

### **15.1 Correspondence**

### **15.2 Notes from Member representatives**

#### **15.2.1 Village Hall representative**

#### **15.2.2 KALC**

#### **15.2.3 Training undertaken during January**

#### **15.2.4 Councillor feedback from 13 February visit and representative for Farmers' Market on 12 March 2024.**

**The Chair to move that the press and public to be excluded from the remainder of the meeting.**

## **02/16 CONFIDENTIAL ITEMS**