

HILDENBOROUGH PARISH COUNCIL

Pavilion and Recreation Ground – Riding Lane – Hildenborough – TN11 9HY

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Members of Hildenborough Parish Council are summoned to a Parish Council Meeting to be held in the Finzi Room of Hildenborough Village Hall, Riding Lane on **Wednesday 10 January 2024.**

Julia Church

PUBLIC SESSION: County and Borough Councillors and local residents are invited to make comment, ask questions or put forward ideas during the first 15 mins.

PARISH COUNCIL MEETING AGENDA **WEDNESDAY 10 JANUARY 2024**

- 01/1 Apologies and reasons for absence
- 01/2 Declaration of Personal or Prejudicial Interests
- 01/3 Declaration of gifts and hospitality
- 01/4 Co-option of member to fill vacancy
- 01/5 Allocation of new member to committees
- 01/6 Minutes of the Parish Council Meeting held on Wednesday 13 December 2023 for agreement and signature if a true record
- 01/7 Matters arising from the Minutes of December's Meeting
- 01/8 Clerk's Report
- 01/9 Items to be considered under item 01/16 Confidential Matters below

- 01/10 FINANCE
 - 10.1 To receive, approve and sign a report detailing bank reconciliation prepared by the RFO for December 2023
 - 10.2 To review and approve items of payments and receipts in December 2023 and January 2024
 - 10.3 Update on Internal Audit
 - 10.4 To receive 3rd quarter accounts October to December 2023

- 01/11 OPEN SPACES
 - 11.1 Chair of Open Spaces Group to approve Maintenance Contractor's Report.
 - 11.2 If liability for maintenance by Parish Council is clarified, to approve quotation for remedial work to two "High Risk" trees identified in tree inspection undertaken by Landscape Services for Hildenborough Primary School

- 01/12 ITEMS FOR CONSIDERATION
 - 12.1 To consider recommendations of Open Spaces Committee

- 01/13 ITEMS FOR DISCUSSION
 - 13.1 Items for publication on Facebook and their author.

- 13.2 Individual designs and quotes for installation of dropped kerbs (if received from KCC).**

01/14 PLANNING

01/15 ITEMS FOR INFORMATION ONLY

- 15.1 Correspondence – detailed in newsletter**
- 15.2 Notes from Member representatives**
 - 15.2.1 Village Hall representative**
 - 15.2.2 KALC**
 - 15.2.3 Training undertaken during December**
 - 15.2.4 Councillor feedback from 09 January visit and representative for Farmers' Market on 13 February 2024.**

The Chair to move that the press and public to be excluded from the remainder of the meeting.

01/16 CONFIDENTIAL ITEMS